

## 2021 Port Washington Recreation Babysitter Training COVID-19 SAFE OPERATING PLAN

**Recreation Director:** Kiley Schulte

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### **Babysitter Training**

**Dates:** May 15 & August 16

**Days:** Saturday and Monday

**Times:** 8:00 AM – 3:30 PM

### **Objectives:**

1. Follow local and state guidelines for safe and healthy operations of the Babysitter Training program
2. Clearly communicate operations with staff, volunteers, participants, and parents.

### **Resources:**

[Wisconsin Department of Health Services](#)

[CDC Guidelines for Youth and Summer Camps](#)

<b>Staff/Volunteers</b>	<ol style="list-style-type: none"> <li>1. Must wear CDC-approved facemasks while on duty.</li> <li>2. Must complete a virus screening form.</li> <li>3. Provide all staff/volunteers training and enforce safe and healthy practices.</li> <li>4. Separate duties for each staff/volunteer (i.e. sanitizer, coaching one area).</li> <li>5. Staff/volunteers must monitor participants and ensure guidelines are being followed.</li> <li>6. Keep all personal items in a designated area.</li> <li>7. Follow regular sanitation schedule for shared equipment.</li> <li>8. Frequent hand washing required (at least 20 seconds with soap and water or use of sanitizer greater than 60 % alcohol content).</li> <li>9. Avoid touching face.</li> <li>10. No shaking hands.</li> <li>11. If you feel sick or have any signs or symptoms of COVID-19, STAY HOME.</li> </ol>
<b>Operations</b>	<ol style="list-style-type: none"> <li>1. Adhere to all Public Health and Safety guidelines.</li> <li>2. Parents will not be allowed inside the building to spectate the participants.</li> <li>3. Maintain hand sanitizing stations.</li> <li>4. Sanitize equipment and surfaces frequently including bathrooms, tables, door handles, and shared equipment. COVID-19 approved disinfectant spray will be provided for sanitization use.</li> <li>5. Sanitizing wipes must be discarded after each use. Suggest use of paper towels for wiping down surfaces.</li> <li>6. After participants are finished in one area the equipment and area will be sanitized before another participant can use that equipment/station</li> </ol>

	<ol style="list-style-type: none"> <li>7. Communicate to all participants that social distancing of 6-feet must be maintained.</li> <li>8. Signage must be placed at the entrance areas, shared surfaces, and on each piece of equipment.</li> <li>9. Inform Recreation Director of unsafe conditions requiring immediate attention.</li> </ol>
<p><b>Participant Communications</b></p>	<ol style="list-style-type: none"> <li>1. Inform participants before entering about safe participation, via signage at entrance points and by email blasts/social media posts: <ol style="list-style-type: none"> <li>A. Participate at Own Risk – Due to potential exposure to COVID-19, we ask all patrons to be respectful of others and observe social-distancing and CDC guidelines.</li> <li>B. Stay home if you are sick or in a high-risk group and have not been vaccinated.</li> <li>C. Wear a mask when not actively participating in gymnastics activities.</li> <li>D. Always maintain a 6-FOOT DISTANCE. Whenever waiting in line, maintain 6 feet of distance between yourself and others.</li> <li>E. Wash and sanitize your hands frequently. Wash your hands with soap and warm water in our restrooms. Hand sanitizer is encouraged before/after each use of communal equipment.</li> <li>F. Complete Health Screening prior to attending the program each day.</li> </ol> </li> <li>2. Participants will be required to wear a CDC approved face covering when in the Rec Center. Face coverings may be removed when actively eating or drinking.</li> </ol>