



CITY OF PORT WASHINGTON | PARKS & RECREATION DEPARTMENT

### *Private Swim Lesson Request Form*

**CONTACT INFORMATION:**

Participant's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ M \_\_\_\_\_ F

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PARTICIPANT INFORMATION:**

Please list and disability or accommodations request: \_\_\_\_\_

\_\_\_\_\_

	YES	NO
Previous swim lessons or experience?		
Please describe if yes:		
Comfortable in the water?		
Feels comfortable putting head underwater		
Can swim independently without floatation?		
Can swim length of pool (25 yards) without aid?		

**LESSON AVAILABILITY:**

Please note that private lessons are NOT available during regular open swim times: Mon.-Fri. 12:30-4:30pm, Sat.-Sun. 12-6pm or Mon., Wed., & Thurs. 6:30-8:30pm.) The broader your requested time range, the greater the ability for us to match it to an instructor's schedule. Lessons are scheduled based upon instructor availability.

**Days: Requested Time (Range)**

Monday: \_\_\_\_\_

Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

Thursday: \_\_\_\_\_

Friday: \_\_\_\_\_

Saturday: \_\_\_\_\_

Sunday: \_\_\_\_\_

**Instructor (preference if any):**

\_\_\_\_\_

## Information Regarding Private Swim Lessons

- Private Lessons are offered at Pirates' Hollow Community Waterpark- 201 N Webster Street, Port Washington, WI 53074
- Private Lessons will not be scheduled during public open swim hours.
- Classes are on a first come first serve basis and scheduled according to pool space and instructor availability.

**Private Swim Lesson Policies & Agreement:**

1. I understand that submission of this form requesting private lessons does not guarantee the lessons. I understand that lessons are available based on instructor's availability at the times I have requested.
2. All private lessons will e scheduled between the instructor and the participant. Instructors will contact participants when they have an opening for private lessons.
3. To cancel a lesson, a 24 hour notice to the instructor must be given. If notice is not given, the lesson missed will count as one of your scheduled lessons.
4. Full payment for lessons is required BEFORE the first lesson. A receipt must be given to the instructor on the first day of lessons so that he or she can record the transaction in his/her records.
5. The instructor will notify the participant (or parent) 24 hours in advance if he/she finds the need to cancel the scheduled lesson.
6. Participants arriving late will not have make-up time. If a participant is 10 minutes late or more, that lesson can be cancelled and will not be made up.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For Staff use Only:*

**LESSON FEES:**

**Private Swim Lessons (30 min)**

(1 swimmer)

- 1 lesson package     \$15-R/ \$20-NR
- 3 lesson package     \$42-R/ \$57-NR
- 6 lesson package     \$78-R/ \$108-NR

**Semi-Private Swim Lessons (30 min)**

(2 swimmers with similar swimming abilities)

- 1 lesson package     \$25-R/ \$30-NR
- 3 lesson package     \$72-R/ \$87-NR
- 6 lesson package     \$138-R/ \$168-NR

Lesson #	Date:	Time Scheduled	Initial When Completed:

**OFFICE USE ONLY:**

Date Submitted: \_\_\_\_\_

No. of Lessons Scheduled: \_\_\_\_\_

Total Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Payment ID: \_\_\_\_\_

Instructor Assigned: \_\_\_\_\_