

2021 Port Washington Recreation Department Tennis Program COVID-19 SAFE OPERATING PLAN

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Objectives:

1. Follow local and state guidelines for safe and healthy operations of the Gymnastics program
2. Clearly communicate operations with staff, volunteers, participants and parents.

Resources:

[Wisconsin Department of Health Services](#)

[CDC Guidelines for Youth Sports](#)

Staff/Volunteers	<ol style="list-style-type: none"> 1. Must wear CDC-approved facemasks while on duty. 2. Must complete a virus screening form. 3. Provide all staff/volunteers training and enforce safe and healthy practices. 4. Separate duties for each staff/volunteer (i.e. sanitizer, coaching one area). 5. Staff/volunteers must monitor participants and ensure guidelines are being followed. 6. Keep all personal items out of the gymnastics room. 7. Follow regular sanitation schedule for shared equipment. 8. Frequent hand washing required (at least 20 seconds with soap and water or use of sanitizer greater than 60 % alcohol content). 9. Avoid touching face. 10. No shaking hands. 11. If you feel sick or have any signs or symptoms of COVID-19, STAY HOME.
Operations	<ol style="list-style-type: none"> 1. Adhere to all School policies. 2. Parents will not be allowed inside the tennis court area. 3. Maintain hand sanitizing stations provided by the school. 4. Sanitize equipment and surfaces frequently including bathrooms, door handles, and Tennis Rackets. COVID-19 approved disinfectant spray will be provided for sanitization use. 5. Sanitizing wipes must be discarded after each use. Suggest use of paper towels for wiping down surfaces. 6. After participants are finished in one area the equipment and area will be sanitized before another participant can use that equipment/station 7. Communicate to all participants that social distancing of 6-feet must be maintained. 8. Signage must be placed at the entrance areas. 9. Inform Recreation Director of unsafe conditions requiring immediate attention.
Participant Communications	<ol style="list-style-type: none"> 1. Inform participants before entering about safe participation, via signage at entrance points and by email blasts/social media posts: <ol style="list-style-type: none"> A. Participate at Own Risk – Due to potential exposure to COVID-19, we ask all patrons to be respectful of others and observe social-distancing and CDC guidelines.

	<ul style="list-style-type: none">B. Stay home if you are sick or in a high-risk group and have not been vaccinated.C. Wear a mask when not actively participating in tennis activities.D. Always maintain a 6-FOOT DISTANCE. Whenever waiting in line, maintain 6 feet of distance between yourself and others.E. Wash and sanitize your hands frequently. Wash your hands with soap and warm water in our restrooms. Hand sanitizer is encouraged before/after each use of communal equipment.
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