

2021 Port Washington Recreation Summer Park COVID-19 SAFE OPERATING PLAN

Recreation Director: Kiley Schulte

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Dates: Mon-Fri June 21-August 13

Times: 12:00-4:30 PM

Location: Kolbach Park

Objectives:

1. Follow local and state guidelines for safe and healthy operations of the Summer Park program.
2. Clearly communicate operations with staff, participants, and parents.

Resources:

[Wisconsin Department of Health Services](#)

[CDC guidelines for youth camps](#)

General	<ol style="list-style-type: none"> 1. All Summer Park participants, park leaders, and guest speakers will be required to wear a face covering when indoors or unable to maintain a distance of 6 FT between themselves and others. 2. Social distancing will be practiced whenever possible. 3. When participants are engaged in small group activities outdoors, they will wear their face coverings. 4. Tables and stations will be disinfected after each group is done. 5. All Summer Park participants, park leaders, or guest speakers should STAY HOME IF NOT FEELING WELL.
Parents	<ol style="list-style-type: none"> 1. Parents are required to wear a mask at pick up and drop off. 2. Parents will not be permitted to enter the program area. 3. Children will be dropped off at the designated drop off zone which will be marked with signage and communicated in the Parent Handbook. A leader will meet them and direct children to their group location. 4. Parents are required to complete COVID health screening before dropping child(ren) off at the program. If they answer yes to any of the screening questions they will not be permitted to come to the program and will be required to call the Recreation Department.
Staff	<ol style="list-style-type: none"> 5. All staff will be required to wear CDC approved face coverings while on site. 6. All staff will be required to complete a daily staff COVID-19 health screening form. (see attached form) 7. Staff will be required to store personal belongings in a designated area. 8. Social distancing will be practiced whenever possible. 9. Staff will ensure participants are wearing face coverings whenever engaged in small group activities.

	<p>10. It will be the staff/volunteers responsibility to sanitize tables, stations, and shared equipment. COVID-19 approved disinfectant spray will be provided for sanitization use.</p>
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	<p>11. All Summer Park staff are required to STAY HOME IF NOT FEELING WELL.</p>
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